

Code: A-001  
Date: January 31, 1980  
Approved: Jon Wefald  
Revised: October 11, 2001  
Approved: David C. Danahar

## **SOUTHWEST MINNESOTA STATE UNIVERSITY**

### **POLICY**

#### **CURRICULUM APPROVAL**

1. Proposals affecting curriculum may originate from individual faculty, students, administrators, programs, departments, or special committees (e.g., Faculty Association committees, Student Associations committees, and Administrative committees).
2. Proposals may be sponsored by department(s), program(s), or other academic units. Proposals normally must be approved by an academic department before coming to the Curriculum Committee. However, proposals concerning the following may be brought directly.
  - a. Proposals concerning courses designated as IDST (Interdisciplinary Studies).
  - b. Proposals concerning a new program that will not be housed in an existing department.
3. Originators of curriculum proposals should make every effort to seek input from the entire academic community, including faculty, students, administrators, and university supporters at an early stage in formulating proposals.
4. In keeping with the crucial role that faculty have traditionally played in curriculum matters, this regulation expressly designates to the Faculty Association the major responsibility for developing and recommending proposals for curriculum change.
5. All curriculum proposals, including those requiring MnSCU Board approval, must have the approval of the Office of Academic Affairs prior to the time they are publicized and formally implemented as part of the University's curriculum.
6. Proposals requiring MnSCU Board approval (e.g., new majors and minors) may be publicized and implemented only after such authorization has been granted.
7. All administrative procedures shall fulfill obligations as specified in MnSCU Board Governing Rules, Internal Rules, and Operating Policies, and the negotiated agreements between the MnSCU Board and representative associations.

*See also:*

*A-001.1 Curriculum Approval – Major Significance*

*A-001.2 Curriculum Approval – Less Than Major Significance*